



Handy AI apps for the workforce

Easy Read



Good Things
Australia



**You can get help from AI to
apply for a job.**



**Looking for work or updating
your resume does not have to be
done alone.**



AI tools can act like a friendly helper.



You can choose an AI platform like ChatGPT, Gemini or Claude.



AI can help you practise for a job interview.



Ask the AI to act like an interviewer and ask you simple questions that the real job might ask.



You can also ask the AI to help you write your resume or cover letter.



**AI can make mistakes so you
have to read what AI tells you to
make sure it is ok.**



Do not share your personal details like phone number or email when asking AI to help.



**You can add your details later
when you are making the real
resume.**



You can learn more about AI by
going to
www.goodthings.org.au/ai