

Digital Sisters Grant Round 4 Guidelines

About the program

Digital Sisters is a digital inclusion program by Good Things Australia for refugee and migrant women.

The program aims to empower women to build digital skills, confidence and connections in the Australian community

Digital Sisters 2026/2027

With funding secured for a further 11 months, Good Things Australia is inviting current Digital Sister service providers to continue to help us deliver digital skills support to refugee and migrant women aged over 18.

You will be awarded a **\$5,000 grant**, training and support, to deliver the project from 1 August 2026 to 30 June 2027.

What do I have to do for the grant?

Every funded organisation is required to:

- Have public liability insurance
- Nominate a Digital Mentor to participate in 1 session of virtual digital mentor training hosted by Good Things Australia. You have the option to select Digital Mentors trained from your existing Digital Sisters Grant or nominate new staff members to attend the online training session
- Trained Digital Mentors will deliver face-to-face digital skills support to **15 refugee and migrant women** to improve their digital skills and confidence for life and work.
- Existing learners from previous Digital Sisters grants who wish to continue their learner journey, can now be rolled over into the new contract and they will count towards the contracted number of learners you are required to support. **The maximum number of existing learners who can count towards your target number of learners is 50%. A minimum of 50% (at least 8 of the refugee and migrant women support) must be new learners.**

- When possible, participate in virtual community of practice meetings during the grant term to discuss and share information, data, and good practice
- Ensure all staff and mentors involved in delivering the Digital Sisters project have police checks or Working with Vulnerable People checks
- To ensure efficient communication, ensure your contact details in my.goodthings Network Partner website are up to date and notify Good Things Australia within two weeks of any changes to key staff involved in the Digital Sisters project
- Ensure learners attending a digital literacy skills session complete a sign-in form
- Commit to impact measurement by completing a short survey
- Be prepared to share learner journeys and good news stories so that Good Things Australia can create case studies
- Upon completion of delivery, submit a final report and financial acquittal

Support you'll receive from us:

Funded organisations will receive support from Good Things Australia including:

- \$5,000 grant funding
- Professional development training for 1 Digital Mentors
- digital mentor training package and delivery resources
- Support to promote the project
- individual support via phone or online meeting

What can the funds be used for?

Funds can only be used for expenses directly related to the delivery of your project. You are required to clearly outline your proposed expenditure in the budget you submit with your application. The funds can be used for project-specific purposes, including;

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- Communications, promotion and marketing expenses
- Police or working with vulnerable people checks for all staff and involved in delivering the program, if not in place already
- Travel
- Staffing costs
- Project management costs
- Venue hire
- Equipment and delivery costs

Exclusions:

- Funding cannot be used for capital works (building or construction materials)

Notification and Payment

All applicants will be notified of the outcome of their application via email by **24 July 2026**.

If your application is successful, the full amount of the grant, \$5,000 (+ GST if applicable), will be transferred to your nominated bank account from **27 July 2026**, once a contract has been accepted online and an invoice has been uploaded through your account in the [my.GoodThings website](#).

Reporting and Record Keeping

An online final report is due by **31 July 2027**. In the report we would like to know:

- How many women did you support during the term of the grant
- Please describe how your project was delivered. In your response outline your training delivery model, including how the training was provided, and the frequency and duration of delivery
- An itemised and costed expenditure statement outlining how the grant funds were spent
- Provide learner journeys and good news stories so that Good Things Australia can create case studies
- Photos showing the impact of your project

Retention of records

All grant recipients are required to keep original receipts or other documents, which account for the expenditure of the grant, for up to five years after the grant was awarded.

Project timeline

Activity	Date
Email Project Plan and Budget	By Friday, 10 July 2026
Confirmation of grant	Friday, 24 July 2026
Payment dates	From 27 July 2026
Grant term	1 August 2026 – 30 June 2027

Compulsory Training of Digital Mentors	August 2026
Final report and financial acquittal	31 July 2027

Grant Terms and Conditions

Please ensure you have read the grant Terms and Conditions before you commence your application.

How do I apply?

Please complete the project plan and budget templates provided by Good Things Australia and email it to connect@goodthings.org.au, marked to the attention of the Grants Manager.

Good Things Australia will enter the completed project plan and budget into our grants management system and you will receive an email confirming your grant by 24 July 2026.

Once you have received confirmation of the grant, you will be required to accept a grant contract and submit an invoice, for \$5,000 (+GST if you are GST registered), to receive payment of the grant. .

This process will be clearly outlined in your grant confirmation email

Support

Remember, you can contact our Network Team at any time if you have any questions about the application process on **(02) 9051 9292** or by emailing connect@goodthings.org.au