Digital Sisters

Grant Guide & FAQs

Good Things

Digital Sisters Grant Program Guide

This guide is for Good Things' network organisations that have been awarded a [Digital Sisters Grant](#).

Key info about this grant

Good Things program: Digital Sisters Grant

Target audience: Migrant and Refugee women aged 18 - 50 years

Grant objective: Use grant funds to provide free digital skills support to migrant and refugee women aged 18 - 50 years in your community.

Grant term: 12 months (July 2025 - June 2026)

Number of people you need to support: 40 migrant and refugee women (16 women / 40% of the target by 31 December 2025).
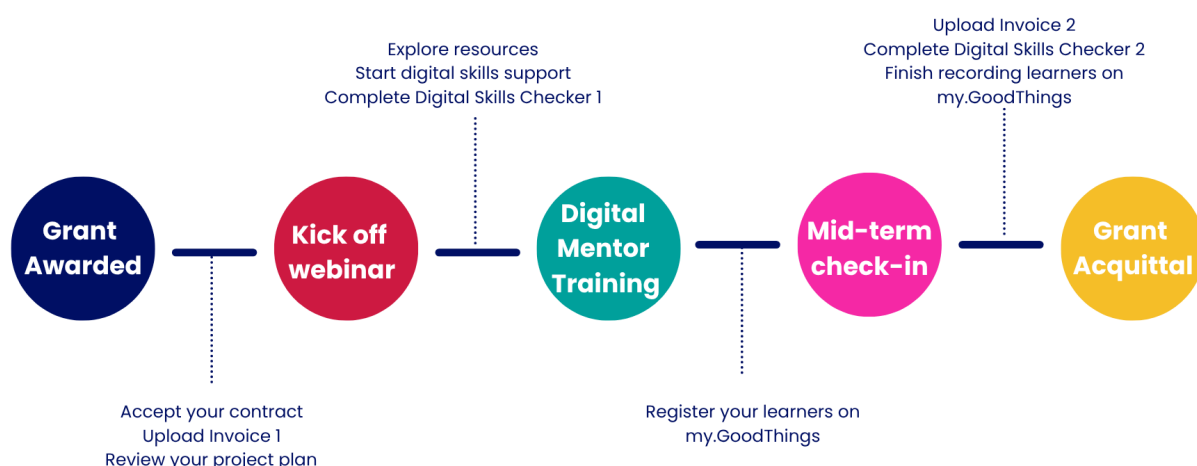
What you need to do

- Nominate at least **2 Digital Mentors** to participate in 1 session of virtual digital mentor training hosted by Good Things Australia. You have the option to select Digital Mentors trained from your existing Digital Sisters Grant or nominate new staff members to attend the online training session.
- Support **40 refugee and migrant women** to improve their digital skills and confidence for life and work.
  Note: Network Partners who have existing learners from previous Digital Sisters grants who wish to continue their learner journey, can now roll them over into the new contract and they will count towards the contracted number of learners you are required to support. **The maximum number of existing learners who can count towards your target number of learners is 50%. A minimum of 50% (at least 20 of the refugee and migrant women support) must be new learners.**
- Host at least **one promotional event**, by 31 December 2025, to inform the community of the availability of the program
- Participate in the **mid-term check in** online session
- Ensure learners attending a digital literacy skills session complete a sign-in form
- Ensure learner activity and data is gathered and reported on in Good Things Australia's Learner Management System

- Commit to supporting outcomes measurement and evaluation of the digital literacy program by ensuring **all** Digital Mentors **and at least 50%** of learners use Good Things Australia's digital literacy skills checker tools.
- When possible, participate in virtual community of practice meetings to discuss and share information, data, and good practice
- Ensure all staff and mentors involved in delivering the Digital Sisters project have police checks or Working with Vulnerable People checks
- To ensure efficient communication, ensure your contact details in my.goodthings Network Partner website are up to date and notify Good Things Australia within two weeks of any changes to key staff involved in the Digital Sisters project
- Be prepared to share learner journeys and good news stories so that Good Things Australia can create case studies
- Upon completion of delivery, submit a final report and financial acquittal
- Have public liability insurance

Digital Sisters grant timeline

Explore resources
Start digital skills support
Complete Digital Skills Checker 1

Upload Invoice 2
Complete Digital Skills Checker 2
Finish recording learners on
my.GoodThings

Grant Awarded — **Kick off webinar** — **Digital Mentor Training** — **Mid-term check-in** — **Grant Acquittal**

Accept your contract
Upload Invoice 1
Review your project plan

Register your learners on
my.GoodThings

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Digital Sisters key dates

Kick off Session: 25 June 2025/3 July 2025
Digital Mentor Trainings: 14 August and/or 21 August 2025
Mid-term check in: December 2025

Your digital skills support

Your organisation can design the digital skills support you provide using this grant funding and the topics you cover to meet the needs of your community. Use your project plan and Digital Skills Checker results as a guide to how you will deliver these topics.

You can choose to deliver your grant-funded support through:

1. **Group mentoring sessions** – Support learners in a group setting. Ensure each participant has a device and guide them step-by-step through topics by using various activities from the [My Good Things Learning portal](). Use practical activities to make it fun and relevant.
2. **One-on-one support sessions:** Support individual learners in person. Guide them step-by-step through topics of interest by using various resources from the [My Good Things Learning porta]()l . Use practical activities to make it fun and relevant.

Top Tip: Develop a system for tracking learner progress at the start of your program.

Reporting requirements

There are three things you need to do to report on and acquit your grant.

1. Digital Skills Checkers

Completing baseline and post-support learner surveys - called Digital Skills Checkers - is a grant requirement. At least 50% of your learners must complete both Checkers. The links to the Checkers and their results can be seen in your [my.GoodThings account](#). This will help you to tailor your support to meet your learner's needs. They are also essential for showing impact and helping Good Things Australia secure future government funding. Each completed survey also counts toward your learning targets, so please support learners in completing them.

- [Learn about Digital Skills Checkers in our how to article and video](#)

2. Recording your learners

Log in to [my.GoodThings website](#) to register learners who were supported in your Digital Sisters program. This is essential for acquitting your grant and measuring program impact. Use our step-by-step videos and guides to help with the process:

- [Learn how to register an individual learner](#)
- [Learn how to record support provided to learners](#)(if learning resources were used from my.GoodThings website)
- [Learn how to create learner groups](#)

3. Final grant acquittal

Acquit your Digital Sisters grant at the end of the term or once targets are met on the [my.GoodThings website](#). Go to **Manage Grants > Funding Award Requirement** to access your online grant acquittal form.

Top Tip: Ensure all learners are registered in the my.GoodThings website before submitting your grant acquittal.

Support to run your program

Training for your team

Good Things regularly runs free webinars and skillshares for staff and volunteers running our digital skills programs. [See all webinars and events.](#)

Digital Mentor trainings specifically for the Digital Sisters Mentors will be run in August 2025.

Free downloadable resources

Good Things has created a range of free resources to help you run and promote your project. You can find the following resources in the [Good Things digital mentor resource library](#):

- Session plans - digital skills group sessions we have designed for you
- Learner sign-in sheets
- Tip sheets
- Activity cards
- Videos and online courses
- Social media tiles and posters to promote your sessions
- A guide to promote your event
- And much more!

Top tip: Plan sessions in advance, tailoring them to your community using insights from completed Digital Skills Checkers.

Contact us

If you have any questions or concerns about your Digital Sisters program, contact the Good Things support team at connect@goodthingsfoundation.org or call (02) 9051 9292.

You can also book an online meeting with the Digital Sisters project coordinator via this [link](#).

We're happy to help!