

## Become a peer facilitator in our Community of Practice

Organisations who hold a Capacity Building grant are recognised as ambassadors of the Good Things network. As part of this recognition, we invite you to an opportunity to be a peer facilitator in one of our upcoming **Community of Practice** meetings.

### What is the Community of Practice meeting all about?

Our monthly Community of Practice meetings are held on Zoom. It's a place where digital mentors and program administrators in the Good Things network are invited to support each other and to discuss best practice issues within our digital inclusion programs.

Each month a different facilitator(s) from an organisation in the Good Things network will host the meeting.

The Community of Practice meetings are a great opportunity to:

- build a sense of community within the Good Things network.
- share stories, experiences and resources across the network
- provide relevant and helpful support to our network.
- highlight the expertise and work you do as leaders in the digital inclusion space

### What would I need to do?

Your role will be to design and lead a one hour interactive online discussion for your community of peers.

You would start with a topic idea, then decide on the best way to cover your theme. It could be a presentation, followed by small breakout room discussions. It could also be a free-flowing discussion that draws out people's stories and experiences. You may even want to make it fun with an ice breaking activity or quiz. It's up to you!

Your topic idea can be informative, but it also can just be fun too! If you think the Network would benefit from an hour of playing Kahoot, you're very welcome to

host a session just like that. Alternatively, you may think it's time we get serious and talk about our most difficult experiences as a digital mentor. Once again, it's up to you!

Just keep in mind the question:

**“What would I want to come to and what will have the most impact/be most helpful to achieve our goals for the meetings?”**

We want to strike the right balance between being informative for the audience, while also not being a huge time commitment from you. Ultimately the amount of time and work you put into this workshop is up to you, but as a general guide we think it will take you up to 4 hours to be a facilitator for our workshop series:

- 1 hour to receive before and after support from Good Things
- 2 hours to plan an agenda and prepare for the virtual meeting
- 1 hour to attend and facilitate the meeting

## How will Good Things Foundation support me?

We want to support and elevate you to be an amazing facilitator! Our role is to be a coordinator of the whole project, while giving you the space and stage to have all the glory! Our role includes scheduling, assigning and supporting facilitators, promoting the event and administrative tasks involved in hosting the Zoom Meeting. We will be there during the meeting to provide logistical support and we can step in if anything unexpected happens.

## What do I get out of being a peer facilitator?

The peer facilitator opportunity is your chance to meet others in our network, share your expertise, and flex your leadership skills!

While the Community of Practice meetings are intended for all members of our network, we will also allow you to invite your trained digital mentors from your Capacity Building project. If the content of your meeting is relevant to your trained digital mentors, you may **count this activity towards the two hours of continued support** you need to provide to each Digital Mentor post training.

## Sounds good! How do I sign-up?

If you are interested in being a peer facilitator of a Community of Practice during 2025, please complete and submit this short [Host a Community of Practice form](#). Our Community Learning and Development Manager will get back to you to confirm the details and offer you support if required.

Before your Community of Practice session, we will set up a quick Zoom meeting so you can practice your session and we can provide you with support and tips for facilitating.

After your Community of Practice session is held, we will have a short debriefing session so that we can get your feedback on how it went, and provide coaching to help you to continue learning as a facilitator.

## Schedule

Community of Practice meetings are usually hosted on the third Wednesday of every month between 2pm - 3.30pm AEST/ AEDT to accommodate people who work part-time and all time-zones in Australia.