

# Session Plan: Google Translate for the computer

## Delivery mode:

Face-to-face delivery

## Session overview:

This session will provide learners with some practical tips on how to use Google Translate. It is designed to be a fun, motivational session that encourages the learners to do more online and with their own device. The associated handout has instructions for a computer that can be adapted by digital mentors for mobile device use.

## Learning objectives:

For learners to:

- Learn how to translate websites, files, images and text using Google Translate
- Have fun understanding the benefits of technology and the internet

## Suggested session length:

This session should run for approximately 1 hour. The facilitator to schedule breaks as required.

## Resources:

- Tables set up with photos, menus in different languages,
- Websites, files for translation
- Learners bring their own mobile devices / laptop (or borrow one from a device library) and connect to the internet.

## Suggested further learning:

Be Connected online learning modules that complement this session:

- [Using apps](#)
- [Using your camera](#)
- [Online hobbies](#)

## Session Plan:

Topic	Timing	Activity	Assessment	Resources
Introduction & welcome	10 mins	Facilitator to: <ul style="list-style-type: none"><li>• introduce themselves</li><li>• confirm all learners are online</li><li>• confirm update Google translate</li><li>• discuss the learning objectives</li><li>• discuss how the session will run</li></ul>	All learners engage in groups of 4 or 5	Notepad / pen  Laptop / data projector  Items for identification  <u>Printed instructions</u> for each table

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		<ul style="list-style-type: none"> <li>Ensure learners are signed in on CaptureIt form (for Good Things funded programs)</li> </ul> <p>Activity 1 - Intro</p> <p>Learners introduce themselves and share 1 thing that they would like to know about, eg. translating a website</p>		<p>Learners connect their devices to the internet</p> <p>CaptureIT sign in form</p>
Practical Activity Part 1: Instructions and using Google Translate	5 min per table	<p>Facilitator to repeat instructions from handout and do a demonstration of Google Translate</p> <p>Activity 2 - Google translate item Learners to have a go using Google Translate on a website (if at computer) or practical item (if on mobile device)</p> <p>Have digital mentors help out with helping learners per table</p>	Learners engage at their own pace and help each other.	Notepad / pen / phone with google lens

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Practical Activity Part 2: Discussion	2 mins	<p>Activity 3 – Shared learning</p> <p>Facilitator to ask each learner to share 1 –2 things they have learnt using Google Translate for each item/website</p> <p>Ask the learners to move to the next table or switch items once they have finished the activity.</p>	All learners participate	Laptop , PC
Repeat activity	20 mins	Repeat Part 1 & Part 2 of the practical activity until learners have had a turn at all tables.	All learners participate	
Evaluation and close	10 mins	<p>Activity 4 – Reflection</p> <p>All learners come back together in one big group.</p> <p>Facilitator to ask learners if they feel they can use Google Translate. Ask open questions like, “What has today’s</p>	Learners all participate	Evaluation form for your digital skills sessions

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		<p>session taught you about using your device?"</p> <p>Discuss how using the internet and their mobile device can be fun and useful.</p> <p>Activity 5 - Evaluation form</p> <p>Facilitator to ask the learners to complete a session evaluation.</p>		